



City of Virginia Beach

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DEPARTMENT OF FINANCE
PURCHASING DIVISION
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MUNICIPAL CENTER
CITY HALL
2401 COURTHOUSE DRIVE, STE 3097
VIRGINIA BEACH, VA 23456

Date: September 29, 2022

To: All Offerors

Subject: **ADDENDUM #1** RFP #COVB-23-100902 – May 31, 2019 Memorial.

Dear Sir or Madam:

Please be advised the above referenced RFP is hereby amended, clarified, and/or changed as follows:

Vendor Questions:

1. Is there an estimated budget and start date for the May 31, 2019 Memorial project?
 - *No.*
2. What is the approximate size of the site?
 - *The approximate site size is 1.3 acres.*
3. Is there a timeline for the competition phase and anticipated completion?
 - *The timeline is flexible depending on the number of responses the City receives to the RFP, but the City would aspire to have completed the competition phase in Spring 2023.*
4. Will there a fundraising component to the project?
 - *It is undetermined if there will be a fundraising component.*

5. We are a SWAM certified WBE firm. Can we count toward your DBE goal of 13.3% women if we are the prime?
- *There are no MBE, WBE or SDV required goals for this project, however the City encourages the utilization of SWaM-certified MBEs, WBEs and SDV-owned businesses in city contracting wherever possible. (SWaM-certified by the Commonwealth of Virginia Department of Small Business and Supplier Diversity)*

These provisions shall become part of the RFP package and Offerors should acknowledge receipt of the addendum by signing in the space provided below and returning this page with the RFP submittal. All other terms and conditions and specifications of the Request for Proposal shall remain the same.

Signature: _____
(Offeror)

Sincerely,
Ekaterina V. Andujar
Ekaterina V. Andujar
Procurement Specialist II